

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, January 27, 2015

The Brookings County Board of County Commissioners met in regular session on Tuesday, January 27, 2015 with the following members present: Tom Yseth, Ryan Krogman, Larry Jensen, Stephne Miller and Lee Ann Pierce.

CALL TO ORDER

Chairperson Tom Yseth called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the January 27, 2015 Commission Meeting was approved without objection from the board.

CONSENT AGENDA

The consent agenda was approved as amended without objection from the board.

The consent agenda consisted of the minutes from the December 30, 2014 Commission Meeting, the January 6, 2015 Commission Meeting, the January 15, 2015 Special Meeting and Work Session and the January 20, 2015 Special Commission Meeting.

Be it noted, a correction was made to the December 16, 2014 commission minutes to correct an agreement number: *Motion by Miller, seconded by Falken to approve and authorize Chairperson Larson to sign Agreement #14-80A: an application made by Sioux Valley Electric to occupy a portion of right-of-way on 209th Street/County Road 46 in Aurora Township. Roll call vote: Falken "aye," Yseth "aye," Krogman "aye," Miller "aye," Larson "aye." Motion carried.*

Travel & Education Requests: Sonia Mack to judge the Watertown Farm Show, February 9th in Watertown, to attend a Joint Council of Extension Professionals meeting, February 10th-12th in Las Vegas, NV, to attend a 4-H Advisor Virtual Meeting, February 24th-25th in Watertown, and to attend the Extension Virtual Spring Meeting, March 24th in Watertown; Gary Egeberg to attend the State Annual Weed & Pest Conference, February 17th-20th in Rapid City; Shawn Hostler to attend a Glock Armorer's Course, May 7th in Sioux City, IA; Bart Sweebe, Jackie Anderson, Shiann Hauptert, Nicole Knisley, Derek Mitzel, Amanda Falk and Tonia Thornton to attend a Cell Block Survival Training Course, January 20th in Mitchell; Darren DeJong, Xavier Dean, Greg Enz, Andrew Erickson, Martha Giegling and Anita Klitzke to attend a Cell Block Survival Training Course, January 21st in Mitchell; Michael Gengler to attend ARIDE training, March 3rd-4th in Madison; Vicki Buseth and Kristen Witchey to attend the Annual Report Workshop, January 28th in Mitchell; Vicki Buseth and Kristen Witchey to attend a meet and greet with the new Secretary of State and to take part in a legislative discussion with other county auditors on January 22nd in Pierre; Richard Birk to attend the Minnesota LTAP Conference, February 25th in Mankato, MN and to attend the NACE Conference, April 19th-23rd in Daytona Beach, FL.

Personnel Action Notices: routine step increase-Darren DeJong to \$24.52, effective November 1, 2014; routine step increase-Anita Klitzke to \$18.55, effective December 1, 2014; routine step increase-Nicole Knisley to \$17.06, effective December 1, 2014; routine step increase-Miranda Moody to \$16.81, effective December 1, 2014; voluntary resignation-David Biteler, effective December 14, 2014; routine step increase-Jeff Anderson to \$24.03, effective January 1, 2015; routine step increase-Gary Norgaard to \$21.22, effective January 1, 2015; routine step increase-Bart Sweebe to \$64,233, effective January 1, 2015; satisfactory performance review-Jon Pike at \$30.46, effective January 1, 2015; routine step increase-Shawn Hostler to \$26.36, effective January 1, 2015; routine step increase-Belinda Kruse to \$17.18, effective January 1, 2015; routine step increase-Tammy Hanson to \$21.07, effective January 1, 2015; satisfactory performance review-Robert Olson at \$21.22, effective January 1, 2015; routine step increase-Darin Haider to \$27.05, effective January 1, 2015; termination-Paisley Raml, effective January 20, 2015; routine step increase-John Molengraaf to \$18.00, effective February 1, 2015; routine step increase-Keith Van Duyn to \$16.96, effective February 1, 2015.

Be it noted, the board authorized Chairperson Yseth to sign the Reports of Personnel Action to submit to the South Dakota Office of Emergency Management for County Development Director Robert Hill and Deputy County Development Director Meghan Thoreau.

Human Services Report: case #14-124A for Avera McKennan was denied; case #14-143 for Brookings Municipal Utilities was denied; case #14-191A for Avera McKennan was denied; case #14-199 for Avera Heart Hospital was denied; case #14-200 for Brookings Health System was denied; case #14-202 for Brookings Hospital was denied; case #14-202A for Avera McKennan was denied; case #14-208 for Avera McKennan was denied; case #14-209 for Avera McKennan was denied; case #14-211 for Avera McKennan was denied; case #14-212 for Avera McKennan was denied; case #14-220 for rent was approved; case #15-001 for rent was approved; case #15-002 for county burial was approved; case #15-003 for rent was approved; case #15-004 for Avera McKennan was denied.

ROUTINE BUSINESS

Approval of Claims

Motion by Miller, seconded by Jensen to approve the following claims. Roll call vote: Krogman "aye," Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye." Motion carried.

Be it noted, a claim for E911 from the state that was due to the City of Brookings for \$76,129.78 was processed as a 2014 claim on January 6, 2015 and should have been a 2015 claim.

Paid 1/14/15 (2015 Budget): SD Dept of Revenue, SD Dept of Revenue January 2015, \$280,682.25.

Paid 1/27/15 (2014 Budget): 3D Specialties Inc, Post for Inventory, \$284.00; A&B Business Inc, Copier Maint, \$84.59, Copier Maint, \$48.08, Copier Maint, \$187.81; Action Process Serving, Service of Subpoena, \$32.00; Advance Auto Parts, Wiper Blades, \$33.99; AgFirst Farmers Coop, Dust Masks/Propane, \$51.33; AJS Property Management, COP Rent, \$650.00; Anderson Oil, Diesel, \$1,256.46; AT&T Mobility, Cell Phone Service, \$34.48; Availability Employment, Weed Seasonal employees, \$378.00; Avera Medical Group, PMD, \$214.83; Avera Queen of Peace, Drug Testing, \$56.90; Bowes Construction, Fill and Gravel, \$288.77; Boyer Trucks, Dash Panel, \$106.41; Bozied Oil Co Inc, Car Washes, \$168.00; Bremmon, Carmen, Translation Services, \$1,575.00, Inmate Interpreter, \$175.00; Brock White Company, Plexi Melt, \$8,160.00; Brookings City Utilities, Utilities, \$1,740.34, Phone Service/Alarms, \$443.02, Commercial Utilities, \$1,755.52, Phone & Internet Service, \$52.87, Water, \$70.81, Water/Sewer/Electric/Phone, \$807.32; Brookings Domestic Shelter, 4th Qtr Payment, \$900.00; Brookings Engraving, Name Plate, \$10.00, 4H Ribbons/Rosettes, \$995.00; Brookings Health System, COP Medical, \$2,230.73; Brookings Register, Publishing, \$1,360.71, Holiday Ads, \$89.00, Publishing Zoning

Updates, \$16.78; Butler Machinery Co, Motor Wipe/Repair, \$2,674.60; Carquest Auto, Junction Box/Lamp Kit, \$161.97; Central Business Supply, Office Supplies, \$730.38, Office Supplies, \$764.43, Office Supplies, \$486.70, Office Supplies, \$36.26, Binders, \$35.16, Office Supplies, \$205.35; Century Business Products, Copier Supplies, \$70.21, Dual Sheet Tray, \$699.00; City of Brookings Landfill, Disposal, \$130.62; City of Brookings, Joint Building Exp - Cleaning, \$2,236.00; Claritus, Postage Machine Ink, \$159.14; Cody, Denise, Inv MI Hearing, \$6.00, Inv MI Hearing, \$6.00, Inv MI Hearing, \$6.00, Inv MI Hearing, \$15.00; Cook's Wastepaper & Recycling, Regular/White Shop Pick Up, \$134.96; Courtesy Plumbing Inc, Repair Roof Leak, \$618.48; Dakota Data Shred, Document Destruction, \$61.18; Dean Schaefer Court Reporting, Inv MI Hearings, \$69.00; Dell Marketing LP, Inspiron Computer, \$599.99; Dockendorf Equipment Inc, Tags for Topkat System, \$81.03; Einspahr Auto Plaza, Oil Changes, \$98.59, Turn Signal Switch, \$128.37; Farmer's Imp & Irrigation, Gear Box Grease, \$11.19; Fawcett, Daniel, Winter Calf Show Judge, \$311.00; First Bank & Trust, Credit Card Charges, \$206.96; Foerster Office & Supply, Janitorial Supplies, \$307.00, Paper, \$288.00; G&K Services, Laundry Service, \$220.67; Patricia J Hartsel, Transcript, \$30.40; Hodges Badge Company Inc, 4H Ribbons, \$365.50; Hoff, Blaine, American Flag, \$33.00; Homestead Do-It Center, Chain for Stealth Radar, \$6.88; Jacobsen, Harry, COP Rent, \$650.00, COP Rent, \$450.00; Jensen, Tyler, Winter Calf Show Watchman, \$100.00; Jones, Allen, Zoning Mtgs Mileage, \$44.03; Knight's Defense, 5pt Star Badges, \$184.00; L&L Auto & Truck Parts, Parts/Supplies, \$752.78; L.G. Everist Inc, Icing Sand, \$603.70; Lawrence Leasing Inc, Repairs, \$1,784.03; Lego Education, 10 Robotics Kits & License, \$3,818.16; Lewis & Clark Behavioral, BMI Hearings - December, \$640.00; Lewno, Lucy, Inv MI Hearing, \$102.25, Inv MI Hearing, \$102.25, Inv MI Hearing, \$102.25, Inv MI Hearing, \$150.49; Light & Siren, Lights, \$1,228.88; Locators & Supplies, Light Kit, \$160.79; Lyle Signs Inc, Flasher/Warning Signals, \$195.70, Signs, \$1,225.14; Martin's Inc, Dyed Diesel, \$16,796.48; Master Burn, Transformer, \$57.00; Matheson Tri-Gas Inc, Welding Supplies, \$96.88; Donald McCarty, CAA, \$701.23, CAA, \$729.90, CAA, \$701.71; McKeever's Vending, Inmate Commissary, \$884.29; Midwest Tire & Muffler, Air Compressor and Pads, \$2,377.00; Minnehaha County JDC, JDC Costs, \$5,890.00; Mr. V's Professional Body, Windshield Repair, \$50.00; Nancy J Nelson, CAA, \$391.50; Northwestern Energy, Natural Gas, \$2,867.40, Natural Gas, \$591.10; One Source, Background Checks, \$35.00; Party Depot, After School Program Supplies, \$7.66; Paulson, Andrea, Winter Calf Show Photographer, \$200.00; Pennington County Sheriff, Inmate Transports, \$392.70; Peterson Apts, COP Rent, \$345.00; Pheasantland Industries, Inmate Uniforms, \$1,386.00; Raatz, Brandi, Winter Calf Show Judge, \$150.00; Razor's Edge Lawn Care, Snow Removal, \$1,113.50; Rental Depot, The, Rotary Hammer and Bit, \$28.84; RFD, Publishing, \$880.84, Publishing, \$880.84; Running's Supply Inc, Supplies, \$779.89; Schuneman Equipment Co, Supplies, \$723.62; SD Public Assurance Alliance, Auto Damage Coverage, \$523.00; SDACO, ROD Modernization/Preservation, \$794.00; SDEMA, Membership/Conference Dues, \$100.00; Sheehan Mack Sales, Cab Filter, \$60.34; Sinai Coop Elevator, Blended Diesel, \$1,800.00; Sioux Falls Two Way Radio, Quarterly Maint Contract, \$360.00; Sioux Valley Energy, Electricity, \$305.00; Speedy Cleaners, Rugs, \$59.80, Rug Rental Service, \$35.80; Sturdevant's Auto Parts, Supplies, \$62.69; Swanda, Karen, Inv MI Hearing, \$15.00, Inv MI Hearing, \$6.00, Inv MI Hearing, \$6.00, Inv MI Hearing, \$6.00; Swiftel Center, Calf Show Rent, \$1,625.34; Thomson Reuters - West, SD Codified Law Updates, \$180.00, December Info Charges, \$1,299.20, Sd Codified Law Updates, \$180.00; UPS Store, Postage - SCRAM, \$17.16; Steven Ust, Inspections, \$1,600.00; Vandenberg Law, CAA, \$638.25, CAA, \$459.00, CAA, \$180.00, CAA, \$609.00, CAA, \$437.25; Verizon Wireless, Mobile Data, \$280.07; Walburg, Duane, Animal Control Mileage, \$50.00; Walmart Community, Sheet Protectors, \$7.41; Wheelco Truck & Trailer, Supplies, \$296.02; White City, COP Utilities, \$323.83, Water/Sewer/Electric, \$55.05; Xerox Corp, Copier Usage, \$162.34; Yankton County Sheriff, Service of Process, \$25.00, Service of Process, \$25.00.

Paid 1/28/15 (2015 Budget): A&B Business Inc, Copier Maint, \$45.82, Copier Maint, \$280.17; AAA Collections, Inc, Sheriff Trust, \$473.79; Adair Asset Management LLC, Tax Cert Redemption, \$1,607.41, Tax Cert Redemption, \$5,460.43, Tax Cert Redemption, \$2,292.59, Tax Cert Redemption, \$975.84, Tax Cert Redemption, \$1,577.11; Animal Medical Care, Sheriff Trust, \$2,726.84; Aragon, Martha A, Inmate Translation, \$75.00; Barrier 1, 2015 Contract Renewal, \$7,560.00; Bauer, Tim, Weed Board Mtg Mileage, \$8.14; BEDC, 2015 Budget Allocation, \$15,000.00; BRBA, Exhibitor Registration, \$400.00; Brookings Area Transit, 1st Quarter Funding, \$8,750.00; Brookings City Utilities, Monthly Service, \$280.51, Phone Service, \$1,148.70; Brookings Co Conservation, 2015 Budget Allocation, \$25,000.00; Brookings County Finance, Delinquent Taxes, \$1,088.75; Brookings County Food Pantry, 2015 Budget Allocation, \$5,000.00; Brookings Credit Bureau, Sheriff Trust, \$1,326.67, Sheriff Trust, \$474.22; Brookings Domestic Shelter, 2015 Budget Allocation, \$35,000.00; Brookings Engraving, Sign Plate, \$9.50; Century Business Products, 2 Kyocera Copiers, \$13,193.00, Kyocera Copier, \$6,041.00, Copier Expense, \$32.72; City of Brookings, 2015 Share of E911 Service, \$87,217.00; Claritus, Postage Machine Ink, \$159.14; Cook's Wastepaper & Recycling, January Service, \$117.60, January Service, \$231.28, Commercial Service, \$180.32; Dataspec Inc, State Solution Year Fee, \$399.00; Dell Marketing LP, Computer, \$585.30; Den-Wil Inc, January Rent, \$835.00; Division of Motor Vehicle, Title/License, \$14.00; Dupraz, Andy, Extension Board Mtg Mileage, \$5.18; Ecolab Pest Elimination, Qtly Pest Elimination, \$78.50; Eidsness Funeral Home, County Burial, \$3,000.00; Einspahr Auto Plaza, 2014 Jeep Compass Sport, \$18,089.00; ESRI, Annual Renewal, \$6,708.90; Ford, Deb, Extension Board Mtg Mileage, \$14.80; Forrest Holdings Inc, Tax Cert Redemption, \$1,197.04, Tax Cert Redemption, \$739.21, Tax Cert Redemption, \$8,113.02, Tax Cert Redemption, \$642.48, Tax Cert Redemption, \$563.07, Tax Cert Redemption, \$1,576.30, Tax Cert Redemption, \$952.03; Jared Gass, CAA, \$344.33; Jennifer Goldammer, CAA, \$1,011.45, CAA, \$800.51, CAA, \$1,040.86, CAA, \$1,708.93, CAA, \$519.62; Tim Hogan, CAA, \$853.02, CAA, \$319.91, CAA, \$413.65; Ina Group LLC, Tax Cert Redemption, \$2,356.44, Tax Cert Redemption, \$1,082.41, Tax Cert Redemption, \$1,094.53, Tax Cert Redemption, \$2,253.77, Tax Cert Redemption, \$2,424.23; Johnson Feed Inc, Road Salt, \$3,527.03; Kenner Plumbing Company, PVC Pipe, \$235.05; Benjamin L. Kleinjan, CAA, \$1,510.20; L.G. Everist Inc, Icing Sand, \$1,183.91; M.E. McCann, CAA, \$1,133.10, CAA, \$1,053.08; Donald McCarty, CAA, \$271.46, CAA, \$266.23; McLeod's Printing & Office, Assessment Notices, \$349.84; Mediacom LLC, January Internet Service, \$75.90; Microfilm Imaging Systems, Scanning Equip Rental, \$100.00; Midwest Management/BMO Harris, Tax Cert Redemption, \$1,993.81; Myers Billion LLP, MI Alternate Chairperson, \$58.80; NDAA Insurance Services, Prof Liability Insurance, \$3,917.00; Nancy J Nelson, CAA, \$342.00, CAA, \$535.50, CAA, \$1,476.00; Northwestern Energy, Natural Gas, \$1,338.01; Office Peeps Inc, Tax Forms/Office Supplies, \$235.02, Office Supplies, \$27.57, Office Supplies/Toner, \$582.64; Olson, Steve, Weed Board Mtg Mileage, \$14.80; Pickard, Jennifer, Extension Board Mtg Mileage, \$8.14; Research Park at SDSU, 2015 Budget Allocation, \$50,000.00; Rick Ribstein, CAA, \$1,103.40; Safran Morphotrak Inc, Annual Maint Contract, \$7,170.00; Schneider Corporation HFH, Web Hosting, \$7,465.00; SD Attorney General's Off, 24/7 SCRAM Daily Fees, \$1,920.00, 24/7 State Participation Fee, \$57.00; SD Dept of Public Safety, Teletype Service Jan-June 2015, \$2,590.00; SD State's Attorneys Assn, Membership Dues, \$1,609.00; Senior Companions of SD, 2015 Budget Allocation, \$2,300.00; Sinai City, Water/Sewer/Garbage, \$64.00; Smith Supplies, Supplies, \$311.86; State Bar of South Dakota, 2015 Dues, \$705.00; Swiftel Center, January Facility Maint, \$1,577.00; Wells Fargo, Credit Card Charges, \$734.86.

Department Head Reports

4-H Youth Program Advisor, Sonia Mack, and Chairman of the Extension Board, Andy Dupraz, reviewed 4-H enrollment information, project areas and exhibition opportunities, including areas that

would qualify 4-H members for state-level competitions. They also discussed community service opportunities, 4-H promotions and after school and in school programs. Mack also discussed enrollment deadlines and opportunities at the 4-H club-level.

Krogman asked if there was an update on relocating the 4-H facilities. Dupraz said they have a subcommittee working on that and there are a couple of locations that have been discussed. Krogman said they need to keep the commission updated on their progress, because more in-depth conversations will be needed.

Yseth asked how the Promotion and Expansion Committee and Extension Boards are working. Mack said they have been discussing some Promotion and Expansion Committee content at regional meetings. She said that board has to remain in place due to USDA requirements. Mack said the Extension Board seems to be working fine too. Dupraz said things intertwine between the two boards.

Community Health Nurse Jenny Burns presented the 4th quarter WIC report. She discussed immunizations, school services, prenatal education and their continued effort to provide clients with safe sleeping techniques for babies to reduce infant mortality. Burns said the current Health Nurse, Melissa Coull, has taken another position and her last day in the office will be February 6th.

SCHEDULED AGENDA ITEMS

Brookings County resident Doc Knaus had requested time on the agenda to discuss drainage south of Brookings. He said residents south of town asked for relief from the amount of water sent south of Brookings back in 1983 and 1984. Knaus said shortly after that time the city enacted a drainage fee to solve this problem. He said he has a hard time with the city now talking about spending \$400,000 of this drainage fee money to fix the golf course. Knaus said the city doesn't feel the water is their responsibility once it crosses city limits. He said he's not sure how to progress from here. Knaus said Commissioner Jensen has been named as the liaison for this issue and he did tour the area last week. He said he doesn't want the issue to be dropped.

Miller said they have no control over what happens at the golf course. She said the commission is interested in continuing the dialogue with the city, the township and the residents. Miller said they need to work together to try to figure out a solution. She said this commission isn't dropping the ball. Jensen said the water in that area meanders more than directly flows to the Big Sioux. He said they need to see if they can go on to private property to try to find a more direct path.

Krogman said it is time for another meeting. He said the last one was in September. Krogman said they need to be more aggressive rather than just meet every 6 months. He said the group needs to put together a plan or come up with recommendations. Krogman said this can't wait another 30 years. Knaus said he doesn't want this to get 'committee'd' to death either. He said the city had a plan and over time it got lost. Knaus said the city thinks the county should come up with a funding mechanism for drainage, but this is city water. Krogman said it is easy to point fingers. He questioned if First District would know of any grants that may be available to help with something like this. Knaus said no one is going to come bail them out on this. He said there is a funding mechanism in place, but the intent of it has been lost.

Pierce said they need to have access to people who have the knowledge to fix this so they can figure out how to fund it. County Development Director Robert Hill said East Dakota Water Development District has staff that are hydrologists and geologists. He said they also have a study from 1985, which they need to decide if they are going to update. Knaus said that study has two alternatives, a grass-lined ditch or a concrete-lined ditch.

Krogman said the state is working on a drainage philosophy as well. He said there may be potential down the road to get this done through a new watershed district. Krogman said he doesn't want to wait and he'd like to see this group come to the board with recommendations. He said they have

to have some basis on what they're asking for and why they want to do it. Yseth said they need to contact the city and say that the commission is still concerned about this and wants the committee to meet again. Krogman said maybe they need to put together a drainage task force, give them the goal to come up with recommendations for this; formalize it a little more.

Pierce asked about the city's drainage fee; how it is assessed and what it is used for. City Engineer Jackie Lanning said the city held meetings in 1984 on drainage projects and ordinances. She said roughly in May of 1985 the city passed an ordinance on storm drainage fees. Lanning said the fees are for the operation and maintenance of the city's storm drainage system. She said they also adopted a list of projects at that time that were within the city limits. Lanning said they still charge the drainage fee today and have a prioritized list of projects.

Chairperson Yseth also appointed Commissioner Pierce to be a part of the committee. He said it is important to let the city know they want that group to meet again. Jensen asked if there are others that would be beneficial to group. East Dakota Water Development District Director Manager Jay Gilbertson said they need to figure out what everyone would like to have happen rather than add more people to the group. He said if they can decide that at the local level, then they can move forward from there. Gilbertson said the legislation currently pending in Pierre is probably going to be defeated. He said any help from the state is probably 3 to 4 years away. Yseth said they need to identify the goal, get information and a choice of solutions that are possible and fundable. The board directed Commission Department Director Stacy Steffensen to contact Brookings Mayor Tim Reed and City Manager Jeff Weldon about having the committee meet again.

Brookings County resident Doc Knaus had also requested time on the agenda to discuss the county's gravel bidding process. Knaus said the transportation of gravel is a major expense for the county. He said there are several pits throughout the county that could be utilized instead of transporting the gravel from a different location. Jensen said the gravel has to meet the bid specifications set forth and they don't have a problem if the gravel meets those specs. He said they typically accept all bids at the bid opening, so it would be at the Highway Superintendent's discretion. Jensen said they don't want to haul gravel that isn't up to the specs either. Highway Lead Foreman Chris Prussman said Highway Superintendent Richard Birk does try to take gravel from the pit closest to a project, but they also look at the types of gravel being dug out of those pits. He said the decision is ultimately up to Birk; and they aren't against accepting all bids so they can use whatever is closest if it meets bid specs.

Department Head Reports continued

County Development Director Robert Hill discussed the Volga Fireman's Feed. He said the Planning & Zoning Board meets Friday to discuss the comprehensive plan. Hill said he will be visiting with the city council members in White, Bruce and Bushnell on February 2nd to give them an Emergency Management update. He said he has a Region VI Emergency Management meeting on February 5th. Hill discussed the upcoming credentialing class and he discussed webinar opportunities from the Office of Bombing Prevention.

Director of Equalization Joyce Dragseth discussed pending legislation, including SB20 which eliminates the registering of mobile homes and SB44 which speaks to ag land classification. She said she bought a new vehicle for her department, a Jeep Compass.

Veterans & Human Services Director Michael Holzhauser said his office received 330 phone calls last week. He said there were 10 appointments each for veterans and human services, and 30 walk-ins for welfare and 40 walk-ins for vets. Holzhauser discussed the recent Housing Board meeting. He said

there will be a region meeting on February 12th, and he said he presented to the Noon Lions group on Monday. Holzhauser also discussed his office's policies on setting appointments.

Finance Officer Vicki Buseth discussed a meeting with the new Secretary of State in Pierre. She said that new administration is no longer supporting e-pollbooks and the county will have to purchase the computers, along with getting a maintenance and service contract if they want to continue to utilize vote centers. Buseth said the CPI for next year is 1.5%, up from 1.4% this year. She also discussed pending legislation.

Sheriff Martin Stanwick said there are currently 26 in jail and 12 on work release. He said there are 51 participants on the 24/7 program with 22 coming in twice a day, 21 on SCRAM bracelets, and 7 that were sentenced out of Brookings County but participating in other counties. Stanwick said there is also 1 individual on a drug patch. He discussed additional security measures at the courthouse. Stanwick said the department received a grant to purchase body cameras for the deputies. He said part of his long-term planning is to hire a full-time deputy dedicated to courthouse security. Stanwick said they use correctional officers at times now, but they do not carry weapons. Deputy State's Attorney Abigail Howard said, as someone who is in the courthouse many days each week, she cannot emphasize enough how appreciative she would be to have the added security.

Highway Lead Foreman Chris Prussman said the crews are crack-sealing on County Road 8 and hauling pea rock to an area near the White exit, which will be a centralized location for seal-coating this summer.

Be It Noted Items

Be it noted, the following is a list of employee's wages for 2015: Anderson, Jacqueline \$17.06; Anderson, Jeffery \$23.56; Barnett, Lawrence \$15.87; Berkness, Alexander \$16.73; Birk, Richard \$65,894.92; Brehmer, Jacob \$19.86; Buseth, Vicki \$72,156.76; Calhoon, Clyde \$119,711.80; Chapman, Beverly \$63,902.80; Chapman, Craig \$18.71; Christensen, Matt \$18.23; Clifford, Darci \$22.49; Cofell, Richard \$19.22; Conn, Brenda \$19.73; Cramer, Lynn \$20.11; Dean, Xavier \$16.73; DeJong, Darren \$24.52; Delaney, Michelle \$17.40; Dragseth, Joyce \$67,132; Duerre, Jessica \$10.50; Eaton, Valerie \$21.00; Egeberg, Gary \$48,048; Enz, Gregory \$18.47; Erickson, Andrew \$17.06; Erickson, Ben \$16.73; Erickson, Michael \$21.07; Falk, Amanda \$16.73; Friedrich, Clifford \$26.36; Gengler, Michael \$20.78; Giegling, Martha \$19.60; Giegling, Michael \$23.87; Goodale, Brooke \$10.50; Gross, Linda \$19.99; Haider, Darin \$27.05; Hanson, Kathryn \$21.22; Hanson, Tammy \$21.07; Haugen, Richard \$19.60; Hauptert, Shiann \$17.06; Hieb, Jere \$19.86; Hill, Robert \$66,163.76; Hoekman, Devan \$21.00; Holm, Joanie \$3,000.14; Holzhauser, Michael \$63,875.76; Hostler, Shawn \$26.36; Hougland, Daniel \$24.52; Howard, Abigail \$86,244.86; Jensen, Larry \$16,677.96; Johnson, Angela \$17.75; Kelley, Richard \$16.73; Klingbale, Larry \$22.81; Klitzke, Anita \$18.84; Kneebone, Dale \$22.36; Knisley, Nicole \$17.06; Kriese, Jeremy \$21.62; Krogman, Ryan \$16,677.96; Kruse, Belinda \$17.18; Langstraat, Manuel \$20.78; Lenander, Shelly \$11.00; Lilla, Christopher \$23.87; Littlecott, Laura \$23.40; Maher, Rae Lynn \$17.52; McCrea, Don \$21.20; Miller, Dennis \$24.52; Miller, Stephne \$16,677.96; Mitzel, Derek \$16.73; Molengraaf, John \$17.65; Moody, Miranda \$17.06; Moore, Sara \$17.65; Morlock, Amber \$19.33; Moser, Misty \$15.06; Mulhair, Christopher \$18.34; Ness, Paul \$17.06; Norgaard, Gary \$21.22; Norgaard, Nick \$17.40; Olson, Robert \$21.22; Page, Zachary \$16.73; Pierce, Irene \$22.36; Pierce, Lee Ann \$16,677.96; Pike, Jon \$30.46; Plowman, Shawn \$22.34; Poindexter, Colleen \$20.11; Price, Sheila \$16.73; Prussman, Christopher \$26.70; Rennich, Susan \$22.49; Ribstein, Randy \$22.81; Rippert, Jacqueline \$17.52; Sampson, James \$22.34; Schultz, Lori \$22.81; Sebring, Scott \$72,930; Stanwick, Martin \$89,639.94; Steen, Peggy \$17.52; Steffensen, Stacy \$64,356.76; Stoebner, B. Jean \$19.35; Stoltenburg, Michael \$21.20; Swartos, Don \$20.80; Sweebe, Bart \$65,517.92;

Taylor, Susan \$15.56; Thoreau, Meghan \$22.79; Thornton, Tonia \$17.06; Tolley, Sally \$15.87; Umberger, Charles \$24.35; VanderWal, Susan \$17.06; Van Duyn, Keith \$16.63; Walburg, Duane \$25.83; Witchey, Kristen \$21.34; Wright, Gavin \$17.06; Yseth, Tom \$16,677.96.

Be it noted, the following volunteers are recognized by Brookings County for work comp purposes: Storm Spotters – Terry Albers, Nancy Anderson, James Booth, Rodney Brandenburger, Richard Canaday, Donald DeGreef, Harlan Feldhus, John Headley, David Larson, Vicki Larson, Duane Martin, Gregory Moir, Kurt Narveson, Cathy Narveson, Darel Palm, David Peterson, Larry Peterson, Kenneth Robinson, Jr., Susan Schuurman, Arend Schuurman, Randy VanDyke, Dennis Welu, Arthur Wilber, Wayne Williams, Dave Wiesner. RSVP Drivers – Larry Hult, Lyle Tufty, Phil Wagner, Arthur Wilber, Dave Peterson, Darel Palm, Carmen Wika, Kathy Jorenby, Art Niles, Jim Steen, Ron Eggen, Bob Ohlsen, Carl Basmajian, Russ Larson, Barry Meyer, Rick Hildebrandt, Dennis Josephsen, Jim Herrboldt, Robin Savage, Dennis Hanson.

REGULAR BUSINESS

Motion by Krogman, seconded by Miller to appoint Ron Parmely to the Brookings County Extension Board for a 1-year term that will expire on January 10, 2016. Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye,” Yseth “aye.” Motion carried.

Motion by Miller, seconded by Krogman to appoint Joel Ripley to the Brookings County Weed Board for a 3-year term that will run from March 1, 2015 through February 28, 2018. Jensen “aye,” Pierce “aye,” Krogman “aye,” Miller “aye,” Yseth “aye.” Motion carried.

Director of Equalization Joyce Dragseth presented the 2015 Assessment Plan. The board will meet as the Board of Equalization on Tuesday, April 14th at 8:30 a.m. Dragseth said assessment notices are printed and will be mailed out around February 9th.

Motion by Krogman, seconded by Miller to remove Agreement #15-01 from the table. Roll call vote: Pierce “aye,” Krogman “aye,” Miller “aye,” Jensen “aye,” Yseth “aye.” Motion carried.

Motion by Pierce, seconded by Jensen to approve and authorize Chairperson Yseth to sign Agreement #15-01: Contract Amendment 1 between Brookings County and the State of South Dakota Department of Health, WIC Program for FY2015. Background information was provided by Commission Department Director Stacy Steffensen. Roll call vote: Krogman “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye.” Motion carried.

Motion by Krogman, seconded by Pierce to approve and authorize Chairperson Yseth to sign Agreement #15-02: a 1-year contract with HyVee for jail food services. Background information was provided by Jail Administrator Bart Sweebe. Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye,” Yseth “aye.” Motion carried.

Motion by Jensen, seconded by Miller to approve and authorize Chairperson Yseth to sign Agreement #15-03: a Joint Work Agreement between the Brookings County Highway Department and the Moody County Highway Department. Background information was provided by Lead Foreman Chris Prussman. Roll call vote: Jensen “aye,” Pierce “aye,” Krogman “aye,” Miller “aye,” Yseth “aye.” Motion carried.

Motion by Miller, seconded by Krogman to approve and authorize Chairperson Yseth to sign Agreement #15-04: a revised Intergovernmental Contract between Brookings County and the South

Dakota Public Assurance Alliance. Background information was provided by Deputy State's Attorney Abigail Howard. Roll call vote: Pierce "aye," Krogman "aye," Miller "aye," Jensen "aye," Yseth "aye." Motion carried.

Motion by Miller, seconded by Krogman to approve and authorize Chairperson Yseth to sign Resolution #15-05: an amendment to Resolution #15-01: the 2015 Pay Plan for Brookings County. Commission Department Director, Stacy Steffensen, explained that one truck driver position was accidentally left off the pay plan that had been approved at budget time. Additional background information on that position was provided by Weed Supervisor Gary Egeberg and Lead Foreman Prussman. Roll call vote: Krogman "aye," Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye." Motion carried.

RESOLUTION #15-05
A RESOLUTION AMENDING THE OFFICIAL PAY PLAN FOR 2015

WHEREAS, Resolution #15-01 was approved by the Brookings County Board of County Commissioners on January 6, 2015.

WHEREAS, an additional Truck Driver position, .5 FTE with the Highway Department and .5 FTE with the Weed Department, was approved as part of the 2015 Budget, but not included in the Official Pay Plan for 2015 approved in Resolution #15-01.

THEREFORE, BE IT RESOLVED by the governing body of Brookings County, South Dakota:

That the Official Pay Series and Management Salary Compensation be amended to include a Truck Driver position, .5 FTE with the Highway Department and .5 FTE with the Weed Department, and that the Official Pay Series and Management Salary Compensation increase accordingly to reflect said position, as indicated in the attachments hereto, and the same will be administered for the year 2015 to become effective January 1, 2015.

Passed and approved this 27th day of January, 2015.

Tom Yseth
Chairperson
Brookings County Commission

ATTEST:

Vicki Buseth
Finance Officer
Brookings County

Highway Department	FTE	GRADE
Highway Superintendent	1	E-13
Lead Foreman	1	N-9 (Steps 9-13)
Road Foreman	1	N-8 (Steps 9-13)
Shop Mechanic	1	N-7
Equipment Fabricator/Welder	1	N-7
Heavy Equipment Operator (Hazmat)	1	N-7
Heavy Equipment Operator	5	N-6

Office Manager	1	N-5
Equipment Operator	5	N-5
Sign Technician	1	N-5
Trucker Driver	1 (2 @ .5-split employee)	N-3
Weed Department	FTE	GRADE
Supervisor	1	E-7
PT Weed Enforcement & Bio Control Officer	.5	N-4 (Steps 1 & 2 Only)
Truck Driver	1 (2 @ .5-split employee)	N-3

N=Non-Exempt Position; E=Exempt Position

2015 Wage Ranges

Pay Grade	Minimum	Mid-Point	Maximum
1	\$26,054.00	\$29,311.00	\$32,568.00
2	\$28,008.00	\$31,509.00	\$35,010.00
3	\$30,109.00	\$33,872.00	\$37,636.00
4	\$32,367.00	\$36,413.00	\$40,459.00
5	\$34,794.00	\$39,144.00	\$43,493.00
6	\$37,404.00	\$42,079.00	\$46,755.00
7	\$40,209.00	\$45,235.00	\$50,262.00
8	\$43,225.00	\$48,628.00	\$54,031.00
9	\$46,467.00	\$52,275.00	\$58,084.00
10	\$49,952.00	\$56,196.00	\$62,440.00
11	\$53,698.00	\$60,410.00	\$67,123.00
12	\$57,726.00	\$64,941.00	\$72,157.00
13	\$62,055.00	\$69,812.00	\$77,569.00
14	\$66,709.00	\$75,048.00	\$83,386.00
15	\$71,712.00	\$80,676.00	\$89,640.00
16	\$77,091.00	\$86,727.00	\$96,363.00

17	\$82,873.00	\$93,232.00	\$103,591.00
18	\$89,088.00	\$100,224.00	\$111,360.00
19	\$95,770.00	\$107,741.00	\$119,712.00

Non-Graded Part-Time Positions			
E	County Commissioners		\$16,678.00
N	Detention Center Nurse		\$21.00
N	Internships		\$10.50
N	Jail Greeter		\$11.00
N	Temp Election Workers		\$10.50

Motion by Pierce, seconded by Jensen to approve a request to fill vacancy for a truck driver position to be split 50/50 between the Weed and Highway Departments. Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye," Yseth "aye." Motion carried.

Motion by Miller, seconded by Pierce to approve a request to fill vacancy for a Finance Assistant II position in the Finance Office. Background information was provided by Finance Officer Vicki Buseth. Roll call vote: Jensen "aye," Pierce "aye," Krogman "aye," Miller "aye," Yseth "aye." Motion carried.

Motion by Miller, seconded by Krogman to authorize the Finance Officer to issue distress warrants to the Sheriff's Office for collection in accordance with SDCL 10-22-31. Background information was provided by Buseth. Roll call vote: Pierce "aye," Krogman "aye," Miller "aye," Jensen "aye," Yseth "aye." Motion carried.

Finance Officer Vicki Buseth provided background information on the following applications.

Motion by Pierce, seconded by Miller to approve Application #2015-01: an elderly or disabled tax freeze application. Roll call vote: Krogman "aye," Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye." Motion carried.

Motion by Krogman, seconded by Pierce to approve Application #2015-02: an elderly or disabled tax freeze application. Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye," Yseth "aye." Motion carried.

Motion by Krogman, seconded by Pierce to approve Application #2015-03: an elderly or disabled tax freeze application. Roll call vote: Jensen "aye," Pierce "aye," Krogman "aye," Miller "aye," Yseth "aye." Motion carried.

Motion by Krogman, seconded by Miller to approve Application #2015-04: an elderly or disabled tax freeze application. Roll call vote: Pierce "aye," Krogman "aye," Miller "aye," Jensen "aye," Yseth "aye." Motion carried.

Sheriff Martin Stanwick and Jail Administrator Bart Sweebe discussed jail contracts with area counties. Stanwick said Minnehaha County is ending their contracts with surrounding counties and that makes it difficult for sheriff's that don't have jails. He said they do have a contract with Lake County and are looking at contracting with Moody County as well. Sweebe said the concern is that Moody County have a back-up plan in case the jail is at capacity. Stanwick said Deputy State's Attorney Howard is reviewing the contract. He said those sheriffs will know up front that they have to have a backup plan. Stanwick said these contracts are for female inmates only. He said Lake County is going to make room for male inmates from Moody County.

Stanwick said the need to expand the detention center is also part of his strategic plan. He said Deuel and Kingsbury Counties have also asked about bringing inmates here. Stanwick said a regional type jail is something that should be explored. Krogman said the writing is on the wall with surrounding counties turning people away. Stanwick said it is costly to build a jail, but the new designs are also better than what they have now.

Krogman asked what a county does if they don't have anywhere to send inmates. Stanwick said that could happen and he would like to start the discussions with the city. He said all of the old plans for remodeling the current facility include relocating the sheriff's department offices and building into the parking lot. Stanwick said those options are really just Band-Aid fixes. He said they could put a task force together to look at this and also check with surrounding counties and see what they would be willing to do; possibly cost-share for brick and mortar. Sweebe said 10 years ago the felons were kept in one cell and the other 3 cells held the misdemeanors; now all 4 cell blocks are felons. Stanwick said they have to do something, which includes deciding whether they want other counties to help build it.

The board took a 5 minute recess.

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Yseth to sign Agreement #15-05: an application made by Sioux Valley Energy to occupy a portion of county right-of-way along 482nd Avenue in Alton Township. Roll call vote: Krogman "aye," Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye." Motion carried.

Motion by Krogman, seconded by Miller to approve and authorize Chairperson Yseth to sign Agreement #15-06: an application made by Sioux Valley Energy to occupy a portion of county right-of-way along 482nd Avenue in Alton Township. Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye," Yseth "aye." Motion carried.

Motion by Miller, seconded by Krogman to approve and authorize Chairperson Yseth to sign Agreement #15-07: an application made by Sioux Valley Energy to occupy a portion of county right-of-way along 482nd Avenue in Alton Township. Roll call vote: Jensen "aye," Pierce "aye," Krogman "aye," Miller "aye," Yseth "aye." Motion carried.

Motion by Krogman, seconded by Miller to approve and authorize Chairperson Yseth to sign Agreement #15-08: an application made by East River Electric Power Coop, Inc. to occupy a portion of county right-of-way along County Highway 46/209th Street in Aurora Township. Roll call vote: Pierce "aye," Krogman "aye," Miller "aye," Jensen "aye," Yseth "aye." Motion carried.

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Yseth to sign Agreement #15-09: an application made by East River Electric Power Coop, Inc. to occupy a portion of county right-of-way along County Highway 25/478th Avenue in Aurora and Alton Townships. Roll call vote: Krogman "aye," Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye." Motion carried.

Motion by Jensen, seconded by Pierce to approve and authorize Chairperson Yseth to sign Agreement #15-10: an application made by East River Electric Power Coop, Inc. to occupy a portion of county right-of-way along County Highway 27/482nd Avenue in Alton Township. Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye," Yseth "aye." Motion carried.

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Yseth to sign Agreement #15-11: an application made by East River Electric Power Coop, Inc. to occupy a portion of

county right-of-way along County Highway 34/211th Street in Alton Township. Roll call vote: Jensen “aye,” Pierce “aye,” Krogman “aye,” Miller “aye,” Yseth “aye.” Motion carried.

Motion by Krogman, seconded by Pierce to approve and authorize Chairperson Yseth to sign Agreement #15-12: an application made by East River Electric Power Coop, Inc. to occupy a portion of county right-of-way along County Highway 27/482nd Avenue in Alton Township. Roll call vote: Pierce “aye,” Krogman “aye,” Miller “aye,” Jensen “aye,” Yseth “aye.” Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Yseth to sign Agreement #15-13: an application made by East River Electric Power Coop, Inc. to occupy a portion of county right-of-way along County Highway 27/482nd Avenue in Alton Township. Roll call vote: Krogman “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye.” Motion carried.

Motion by Krogman, seconded by Pierce to approve and authorize Chairperson Yseth to sign Agreement #15-14: an application made by East River Electric Power Coop, Inc. to occupy a portion of county right-of-way along County Highway 27/482nd Avenue in Alton Township. Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye,” Yseth “aye.” Motion carried.

Motion by Jensen, seconded by Pierce to approve and authorize Chairperson Yseth to sign Agreement #15-15: an application made by East River Electric Power Coop, Inc. to occupy a portion of county right-of-way along County Highway 27/482nd Avenue in Alton Township. Roll call vote: Jensen “aye,” Pierce “aye,” Krogman “aye,” Miller “aye,” Yseth “aye.” Motion carried.

Motion by Miller, seconded by Krogman to approve and authorize Chairperson Yseth to sign Agreement #15-16: an application made by East River Electric Power Coop, Inc. to occupy a portion of county right-of-way along County Highway 13/217th Street in Parnell Township. Roll call vote: Pierce “aye,” Krogman “aye,” Miller “aye,” Jensen “aye,” Yseth “aye.” Motion carried.

Motion by Miller, seconded by Pierce to approve and authorize Chairperson Yseth to sign Agreement #15-17: an application made by East River Electric Power Coop, Inc. to occupy a portion of county right-of-way along County Highway 28/484th Avenue in Parnell Township. Roll call vote: Krogman “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye.” Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director Report. She updated the board on plans for paying for the 34th Avenue project. Steffensen discussed circulation information of the newspapers in the county. She discussed the county’s Chamber membership fee, the process for issuing the available liquor license and the SDRS Board of Trustees election. Steffensen also discussed pending legislation and the upcoming SDACC Spring Workshop in Pierre.

Deputy State’s Attorney Abigail Howard presented the Deputy State’s Attorney’s Report. Howard said her association is also watching legislation, including the juvenile justice initiative, which was similar to SB70 last year. She said different agencies in the county could see an impact with this.

COMMISSIONERS’ REPORTS & DISCUSSION

Commissioner Pierce reported on the Planning & Zoning meeting, the Volga Fireman’s Feed, a meeting regarding nuisance issues, Brookings Day at the Capitol and a Pheasants Forever meeting.

Commissioner Jensen reported on Brookings Day at the Capitol and a meeting with Doc Knaus and representatives from Medary Township regarding drainage south of Brookings.

Commissioner Miller reported on the Weed Board meeting and a meeting with SDSU Student Body President Caleb Fink regarding voting locations on campus. She also reported on Brookings Day at the Capitol. Miller said she had a conversation with Paul Kostboth, a director in the Department of Ag, regarding grant money for road improvements near Bruce. She said the DOT wants the county to oversee this project from bidding to completion. Jensen asked if this is reimbursement for the dairy that has done road improvements already, or if this is a new road project making more improvements to the road. Yseth said he is concerned with the relationship with the townships if the county oversees this. Miller said the DOT doesn't want to turn money over without someone overseeing the project. Jensen said if the grant application is complete, it should have all the details of the project. Yseth said he would like a commissioner to discuss this with the townships. Miller said she would do that. She also said she received a call from Senator Heineman regarding SB2, the formation of water basin districts. Miller said the Senator would like input from the board, however she noted that not all of the board members are in concert on this topic.

Commissioner Krogman said that he and Highway Superintendent Richard Birk met with landowners along 34th Avenue to discuss right-of-way and easement purchases. He said he also had a meeting regarding the 20th Street South overpass. Krogman reported on the Strategic Planning work session, and a meeting with hospital representatives who are planning the process of a new expansion and new hospital. He also reported on Brookings Day at the Capitol and the upcoming ECBH meeting. Miller noted that at Brookings Day at the Capitol, when Lieutenant Governor Matt Michels recognized the contingency from Brookings in the Senate, he called Brookings County 'The Star of South Dakota.'

Commissioner Yseth reported on the Growth Partnership meeting, the Novita project, and discussions on the 20th Street South overpass.

EXECUTIVE SESSION

Motion by Miller, seconded by Krogman to enter into Executive Session at 12:40 p.m. in accordance with SDCL 1-25-2(3), consulting with legal counsel. Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye," Yseth "aye." Motion carried. The board came out of Executive Session at 1:17 p.m. No action was taken.

ADJOURNMENT

Motion by Krogman, seconded by Miller to adjourn. Roll call vote: Jensen "aye," Pierce "aye," Krogman "aye," Miller "aye," Yseth "aye." Motion carried. The board scheduled a Strategic Plan work session for Monday, February 9th at 8:00 a.m. The next regularly scheduled meeting is Tuesday, February 10, 2015 at 8:30 a.m.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Stacy Steffensen

Commission Department Director
Brookings County

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